



COTSWOLD
District Council

5 January 2026

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PLANNING AND LICENSING COMMITTEE

A meeting of the Planning and Licensing Committee will be held in the Council Chamber - Council Offices, Trinity Road, Cirencester, GL7 1PX on **Wednesday, 14 January 2026 at 2.00 pm.**

Jane Portman
Interim Chief Executive

To: Members of the Planning and Licensing Committee
(Councillors Dilys Neill, Ian Watson, Ray Brassington, Nick Bridges, Patrick Coleman, Daryl Corps, David Fowles, Julia Judd, Michael Vann and Tristan Wilkinson)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

AGENDA

1. **Apologies**

To receive any apologies for absence. The quorum for the Planning and Licensing Committee is 3 members.

2. **Substitute Members**

To note details of any substitution arrangements in place for the meeting.

3. **Declarations of Interest**

To receive any declarations of interest from Members relating to items to be considered at the meeting.

4. **Minutes** (Pages 7 - 16)

To confirm the minutes of the meeting of the Committee held on 10 December 2025.

5. **Chair's Announcements**

To receive any announcements from the Chair of the Planning and Licensing Committee.

6. **Public questions**

A maximum of 15 minutes is allocated for an "open forum" of public questions at committee meetings. No person may ask more than two questions (including supplementary questions) and no more than two such questions may be asked on behalf of one organisation. The maximum length of oral questions or supplementary questions by the public will be one minute. Questions must relate to the responsibilities of the Committee but questions in this section cannot relate to applications for determination at the meeting.

The response may take the form of:

- a) A direct oral response (maximum length: 2 minutes);
- b) Where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) Where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

7. **Member questions**

A maximum period of fifteen minutes is allowed for Member questions. Questions must be directed to the Chair and must relate to the remit of the Committee but may not relate to applications for determination at the meeting.

Questions will be asked in the order in which they were received but the Chair may group together similar questions.

The deadline for submitting questions is 5.00pm on the working day before the day of the meeting unless the Chair agrees that the question relates to an urgent matter, in which case the deadline is 9.30am on the day of the meeting.

A member may submit no more than two questions. At the meeting the member may ask a supplementary question arising directly from the original question or the reply. The maximum length of a supplementary question is one minute.

The response to a question or supplementary question may take the form of:

- a) A direct oral response (maximum length: 2 minutes);
- b) Where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) Where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

8. **New Fee for Primate Licenses** (Pages 17 - 22)

Purpose:

To seek approval to implement a fee for primate licensing applications.

Recommendations:

That the Committee:

1. Note the contents of the report and the implications of the Animal Welfare (Primate Licences) (England) Regulations 2024 on the Council; and,
2. Recommend to Council that the fees applicable to Primate Keeper Licence applications are set as detailed in paragraph 3.9

Schedule of Applications

To consider and determine the applications contained within the enclosed schedule:

9. **25/02763/REM - Chesterton Farm** (Pages 27 - 76)

Proposal

Reserved Matters pursuant to outline permission 16/00054/OUT relating to appearance, layout, landscaping and scale for the erection of 100 dwellings, landscaping and public open space for Phase 2 A of the development, and discharge of conditions 11, 16, 18, 48, 56 at Chesterton Farm Cranhams Lane Cirencester Gloucestershire GL7 6JP.

Case Officer

Julian Pye

Ward Member

Ray Brassington

Recommendation

Approval of Reserved Matters subject to conditions.

10. **25/02175/FUL Thyme - Southrop Estate Office** (Pages 77 - 150)

Proposal

Erection of 3 new structures.

Case Officer

Amy Hill

Ward Member

Councillor David Fowles

Recommendation

PERMIT

11. **25/02722/LBC Thyme - Southrop Estate Office** (Pages 151 - 172)

Purpose

Erection of glazed extension to curtilage listed building.

Case Officer

Amy Hill

Ward Member

David Fowles

Recommendation

PERMIT

12. **24/02513/FUL Siddington Park** (Pages 173 - 238)

Proposal

Development of land and erection of buildings to expand an existing Integrated Retirement Community (Use Class C2).

Case Officer

Andrew Moody

Ward Member

Councillor Mike Evemy

Recommendation

PERMIT subject to the completion of a Section 106 legal agreement for the payment of financial contributions towards library facilities and travel plan; also the payment of the financial contribution to mitigate the impact of the development upon the North Meadow and Clattinger Farm Special Area of Conservation.

13. **Licensing Sub-Committee**

Members for 29 January 2026 (if required)

Councillors Dilys Neill, David Fowles, Ray Brassington.

14. **Sites Inspection Briefing**

Members for 4 February 2026 (if required)

Councillors Dilys Neill, Patrick Coleman, David Fowles, Julia Judd, Ian Watson

(END)